

# Tualatin Valley Academy

## Media Selection Policy

Literature, music, computer games, and films selected for use in the classrooms and library of Tualatin Valley Academy shall be in compliance with the stated Mission and Philosophy of the school. Items are selected for their educational value to teach important lessons and to increase students' understanding of the world and its diversity of peoples and cultures.

### Criteria for Selection

Teachers and Librarians\* look for materials that:

- Support Seventh-day Adventist values and worldview
- Teach problem solving skills, help students process complex situations, and model characters overcoming challenges in the world
- Foster positive character traits such as empathy, thoughtfulness and kindness to others; inclusive of diversity and cultural backgrounds
- Model the development of strong relationship values with family members, peers and within the community
- Encourage creativity, inspire a love of reading, and build self-worth
- Promote the attributes of responsible citizens
- Enrich and strengthen classroom learning
- Are of current interest, whether classic or modern, to the student body

All materials to be selected will be subjected to the following criteria:

- Age appropriateness
- Cost in relation to durability and benefit to the student body
- Attention of critics, reviewers, and awards
- Multicultural viewpoints
- Maintaining current non-fiction titles of historical and scientific data
- Comprehensive in scope
- Refraining from gratuitous violence, sexual situations, bad language and/or references to the occult

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\*The Librarian is guided in selection of materials by professional book reviews, standard bibliographies and staff recommendations. Recommendations from patrons will be given careful consideration for purchase. The Library's collection will be built to meet the needs and interests of the school. Materials are selected to reflect the varying age groups, abilities, and interests of the patrons.

## Physical Maintenance of the Library Collection

The Librarian will regularly purge and update the collection. In general, removal will be based on:

- Relevance of content
- Duplicates of titles
- Usage over time
- Condition of material

## Reconsideration Policy

If material is challenged, the material will temporarily be removed from the shelf giving the committee time to reevaluate it using the above criteria. The person who has challenged the material must read/view it in its entirety before filling out the reconsideration forms. If the committee finds that the material is not in line with the selection criteria, it will be removed. If the committee finds that the material is acceptable, it will remain available. The person who challenged the material will be informed of the committee's decision by letter within 30 days.

\*Reconsideration forms adopted from <http://shermanlibrary.net/Challenged%20Materials%20Policy.pdf>

## **School-Related Misunderstandings or Concerns**

Any parent wanting to discuss a concern, misunderstanding, or difficulty should do the following:

1. Make arrangements to meet with the teacher to resolve the problem. Please make an appointment either directly with the teacher or through the School Office.
2. If discussion with the teacher does not adequately resolve the issue, a meeting with the Principal and teacher should be arranged.
3. If a meeting with the Principal and the teacher does not reconcile the issue, you may request the matter to be considered by the School Board.

It is our desire to reconcile all difficulties amicably and promptly. In order to do this, we ask that you counsel with us on a timely basis.

## Form I—Concern about Library Material

Tualatin Valley Academy has delegated the responsibility for selection and evaluation of library/educational materials to the school media committee and has established reconsideration procedures to address concerns about those materials. Completion of this form is the first step in those procedures. If you wish to request reconsideration of school or library materials, please return this completed form to the library, Tualatin Valley Academy, 21795 SW Baseline RD, Hillsboro, OR 97123.

Material: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Reason for concern:

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Signature: \_\_\_\_\_

Took form II: \_\_\_\_\_ Yes \_\_\_\_\_ No

Took material in question: \_\_\_\_\_

Date form II returned: \_\_\_\_\_



## Form II—Request for Reconsideration of Library Materials

Author: \_\_\_\_\_

Title: \_\_\_\_\_

Publisher or Distributor: \_\_\_\_\_

Request initiated by: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_

1. Have you read or viewed the entire work?
  
  
  
  
  
  
  
  
  
  
2. To what in the material do you object? Please be specific: cite pages or sections.
  
  
  
  
  
  
  
  
  
  
3. What good or valuable features do you find in the material?
  
  
  
  
  
  
  
  
  
  
4. What do you believe to be the theme of this work?

5. What do you feel might be the result of reading or viewing this material for your student?

6. Have you read any reviews of the material?

If yes, specify:

7. Do you think this material should be more appropriate for a different age group?

Please explain:

8. After reading/viewing this material, what would your recommendation to the committee be:

\_\_\_\_\_ Material should be removed

\_\_\_\_\_ Material should be relabeled with a disclaimer

\_\_\_\_\_ Material may remain

\_\_\_\_\_ Other, please explain:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Form II accepted by:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Material returned: \_\_\_\_\_

Committee response is due within 30 days of receipt of Form II.

Committee decision: \_\_\_\_\_

Letter sent: \_\_\_\_\_